



SCIENTIFIC AND TECHNICAL COMMITTEE (STC) PROPOSAL SUBMISSION FORM

INSTRUCTIONS:

1. Please complete sections below and submit 3 hardcopies of the proposal and its supporting documents to the IRB Office. In addition, a soft copy of all documents should be sent to stc@noguchi.ug.edu.gh to facilitate the review process.
2. The proposal and the consent form should be paged separately.
3. Use very clear font size such as Times New Roman 11/12pt, Arial 12 pt, Calibri 12pt.

SECTION A-BACKGROUND INFORMATION

Title of Proposal:

Principal Investigator: (Name, Qualification (Specialty), department, Postal Address, telephone, Fax number, email address)

Co-PIs: (Name, Qualification (Specialty), department, Postal Address, telephone, Fax number, email address)

Collaborating Institution/s (Attach Letter(s) of Approval/Support)

Source/s of Funding:

Duration of Study:

Type of Research: Biomedical Behavioural Social

SECTION B: PROPOSAL OUTLINE

Abstract/Executive Summary (Not more than 250 words)

Introduction/Rationale (Not more than 5 pages)

Aims or Objectives of study

Methodology (State Inclusion and Exclusion Criteria)

Ethical Consideration (State consent procedures, privacy and confidentiality, risks and benefit etc)



SCIENTIFIC AND TECHNICAL COMMITTEE (STC) PROPOSAL SUBMISSION FORM

Expected Outcome/Results

References

Work Plan

Budget & Budget Justification

Consent Form Attached to each proposal (download current version from the website: www.noguchimedres.org)

Assent and Parental Consent Forms should be used for participants between the ages of 12-17 years (Download forms from the website: www.noguchimedres.org)

STC Checklist

- Proposal
- Consent form
- Interview guide (if applicable), questionnaire (if applicable)
- Letters of support (if applicable)
- Submission letter
- CVS OF PIs and Co-PIs (Abridged Versions Preferable)